

Sample Transfer Certificate

Sample Transfer Certificate Transferring from outside of the UAE

Please have the following typed on the school's original letterhead, showing the school's full name, address, country and telephone number. The certificate must be in and it must be signed by the Principal and stamped with the school's official stamp.

TO WHOM IT MAY CONCERN

1. Name of student:
2. Date of birth: (dd/mm/yy)
3. Place of birth:
4. Nationality:
5. Last Grade attended:
6. Date of leaving: (dd/mm/yy)
7. Passed and promoted to:
8. Currently in Grade: (if transferred midway through the academic year)
9. Curriculum followed:

Signature of Headmaster/Principal/Director

Name:
(please include the school's stamp)

Signature:

Date: (dd/mm/yy)